

Meeting Title	Board of Directors		
Date	10 November 2022	Agenda item	Bo.11.22.27A

Charitable Fund Committee – Terms of Reference

Presented by	Laura Parsons, Associate Director of Corporate Governance/Board Secretary	
Author	Laura Parsons, Associate Director of Corporate Governance/Board Secretary	
Lead Director	John Holden, Director of Strategy & Integration/Deputy Chief Executive	
Purpose of the paper	To review proposed amendments to the Charitable Fund Committee's Terms of Reference	
Key control	N/A	
Action required	For approval	
Previously discussed at/ informed by	N/A	
Previously approved at:	Committee/Group	Date
	Charitable Funds Committee	01/11/22
Key Options, Issues and Risks		
<p>To be successful in raising funds for the benefit of the Bradford public and, specifically, patients using the BTHFT's services, Bradford Hospitals' Charity must maintain credibility with all its stakeholders including donors, fundraisers, patients and their families, and BTHFT staff. The ultimate responsibility for this resides with the Corporate Trustee and its governance of the Charity.</p> <p>The Charitable Fund Committee's Terms of Reference ensure there are clear procedures, consistency with charity law and good practice in place and that decision making is consistent and transparent.</p> <p>The Terms of Reference were last reviewed at the Charitable Fund Committee meeting on 1 November 2022 where a number of minor amendments were agreed to ensure that the Terms of Reference remain up to date, including references to the Charities Act and the Trust's strategic objectives.</p> <p>The proposed amendments are included in tracked changes at Appendix 1.</p>		
Recommendation		
The Board is asked to approve the proposed amendments to the Charitable Fund Committee's Terms of Reference.		

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Risk assessment						
Strategic Objective	Appetite (G)					
	Avoid	Minimal	Cautious	Open	Seek	Mature
To provide outstanding care for patients			g			
To deliver our financial plan and key performance targets			g			
To be in the top 20% of NHS employers					g	
To be a continually learning organisation				g		
To collaborate effectively with local and regional partners					g	
The level of risk against each objective should be indicated. Where more than one option is available the level of risk of each option against each element should be indicated by numbering each option and showing numbers in the boxes.	Low		Moderate	High	Significant	
	Risk (*)					
Explanation of variance from Board of Directors Agreed General risk appetite (G)						

Risk Implications (see section 5 for details)	Yes	No
Corporate Risk register and/or Board Assurance Framework Amendments	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Quality implications	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Resource implications	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Legal/regulatory implications	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Diversity and Inclusion implications	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Performance implications	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Regulation, Legislation and Compliance relevance
NHS Improvement: (please tick those that are relevant) <input type="checkbox"/> Risk Assessment Framework <input type="checkbox"/> Quality Governance Framework <input type="checkbox"/> Code of Governance <input type="checkbox"/> Annual Reporting Manual
Care Quality Commission Domain: n/ a
Care Quality Commission Fundamental Standard: n/ a
NHS Improvement Effective Use of Resources: n/ a
Other (please state): Charity Commission

Relevance to other Board of Directors' Academy: (please select all that apply)			
People	Quality & Patient Safety	Finance & Performance	Other (please state)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>